

Ethel Everhard Memorial Library Board of Trustees

October 10, 2022 Meeting Minutes

Finance Committee Meeting: 6:30 p.m. Rohner and Nelson reviewed vouchers.

Presiding Officer: Board President Cathy Rohner called the meeting to order at 6:42pm.

Roll Call: Nancy Nelson, Karen Robotka, Cathy Rohner, Valerie Virch, and Director Anna Ludwig present, Bruce Dethlefsen (absent).

Agenda: Motion by Robotka to approve Agenda. Second by Virch. MC 4-0.

Minutes: Motion by Virch to approve Minutes with changes from the regular August 8, 2022 meeting. Second by Robotka. MC 4-0.

Public Comments: None.

Reports:

A. Financial Reports

Motion by Nelson to approve monthly vouchers. Second by Rohner. MC 4-0.

Roll Call Vote: Nelson - yes; Robotka - yes; Rohner - yes; Virch - yes.

Monthly Income & Expense Reports provided by Director; Amazon will be discontinuing business line of credit (Anna will check to see if limit on Elan CC can be raised).

B. Director's Report

1 Monthly statistics/user data presented by Director.

2 Discussion on how to market kits for children - school posters perhaps.

3 Calendar reviewed; Director to have a table at Baby101 Event at Village Hall; Story Time to be introduced again.

C. Friends of the Library

Robotka reported Book & Bake Sale will be Oct. 20-22. The Friends are looking to attract new members; Nelson will produce flyer encouraging persons to join. Friends Annual Luncheon Oct. 25 will feature some sort of entertainment; Village employees are invited as guests.

Unfinished Business:

A. **Library operations and COVID-19.** No change, masks optional.

B. **Strategic Plan.** Revisions were presented by the Director. Nelson to approve. Second by Virch, MC 4-0.

C. **Material Selection Policy.** Draft reviewed and discussed. Robotka to approve. Second by Virch, MC 4-0.

New Business:

Meeting Room Policy. Draft reviewed and discussed. Director to make additional changes for approval at next meeting.

Adjourn:

Robotka moved to adjourn. Second by Virch. MC 4-0.

Next Meeting:

November 14, 2022

Respectfully submitted: Nancy Nelson